## WESTPORT CENTER FOR SENIOR ACTIVITIES

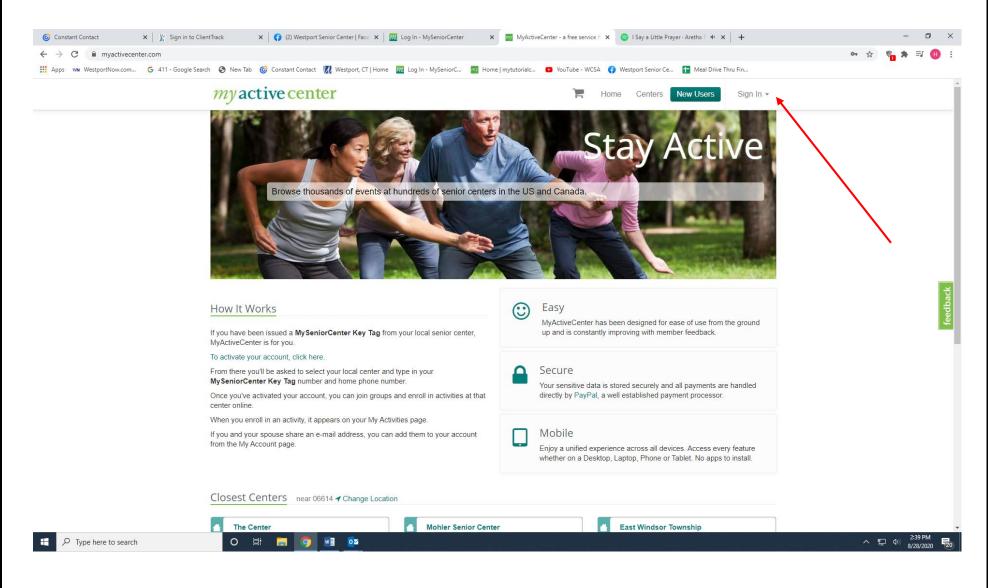


21 Imperial Avenue Westport, CT 06880 (203) 341-5099

## REGISTERING FOR CLASSES ON MYACTIVECENTER

## PLEASE FOLLOW THE RED ARROWS WITH INSTRUCTIONS.

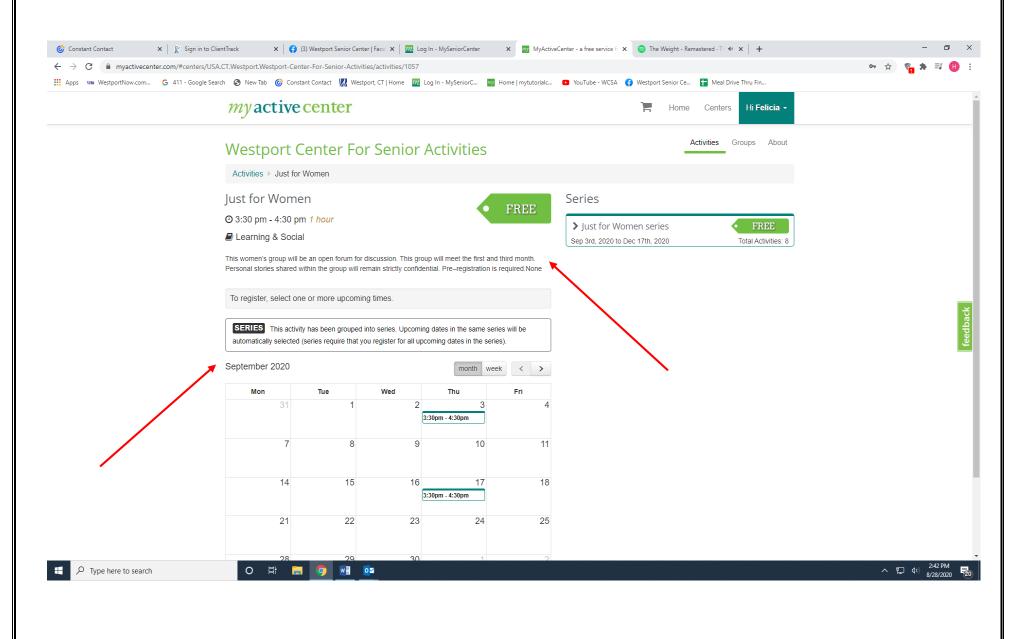
1) Sign into MyActiveCenter with your username and password.



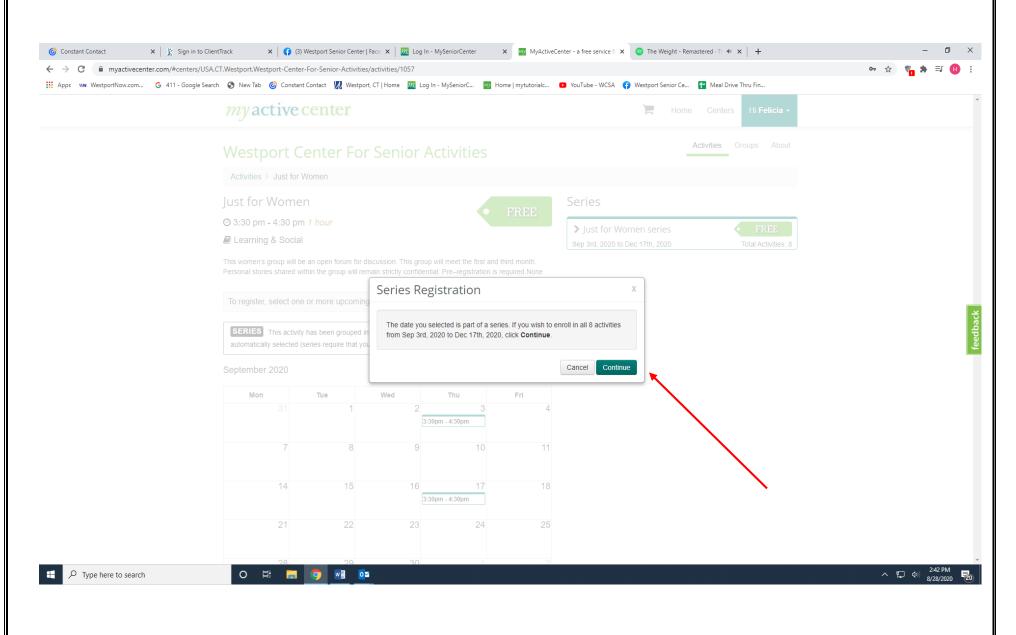
\*\*Make sure you have chosen WESTPORT CENTER FOR SENIOR ACTIVITIES as your senior center, so you can view our class offerings for Fall 2020.

2) When you sign in, you are automatically brought to the Activities Page, where you can view the full list of classes. © Constant Contact X | Sign in to ClientTrack X (2) Westport Senior Center | Facel X 200 In - MySeniorCenter MyActiveCenter - a free service fr X Say a Little Prayer - Aretha F 🖜 X 🕂 ← → C myactivecenter.com/#centers/USA.CT.Westport.Westport-Center-For-Senior-Activities 🔛 Apps www WestportNow.com... 🕝 411 - Google Search 📀 New Tab 🍪 Constant Contact 💹 Westport, CT | Home 💹 Log In - MySeniorC... 👼 Home | mytutorialc... 🔼 YouTube - WCSA 🚯 Westport Senior Ce... 🔓 Meal Drive Thru Fin... my active center Home Centers Hi Felicia • Activities Groups About Westport Center For Senior Activities Westport Center For Senior Activities Activities ◀ 13.3 miles away (...) Filters Westport, CT 06880 Showing 44 activities after Aug 28th in All categories **\** 203-341-5099 3D Origami With Nor \$7 Web Site ② 10:00 am - 12:00 pm (2 hours) ■ Learning & Social Details Description: Nor Smitobol will be teaching a class in 3-D origami sculpture. Learn to make the basic fold and then create 3-dimensional sculptures. Satellite Advanced Writers Workshop - Thursday 10:30 AM \$80 ② 10:30 am - 12:30 pm (2 hours) Learning & Social Details Description: Now in its fourth year, the Writer's Workshop at the WCSA continues to inspire and support the individual exploration and creative goals of each participant. We welcome both experienced writers .. The Westport Library Advanced Writers Workshop - Thursday 1:30 PM \$80 ① 1:30 pm - 3:30 pm (2 hours) ■ Learning & Social Details Description: Now in its fourth year, the Writer's Workshop at the WCSA continues to inspire and support the individual exploration and creative goals of each participant. We welcome both experienced writers .. Google Map data ©2020 Terms of Use Advanced Writers Workshop - Tuesday 10:30 AM \$80 ② 10:30 am - 12:30 pm (2 hours) ■ Learning & Social Details Description: Now in its fourth year, the Writer's Workshop at the WCSA continues to inspire and support the individual exploration and creative goals of each participant. We welcome both Advanced Writers Workshop - Tuesday 1:30 PM \$80 ② 1:30 pm - 3:30 pm (2 hours) Learning & Social Details へ 臣 (4)) Type here to search

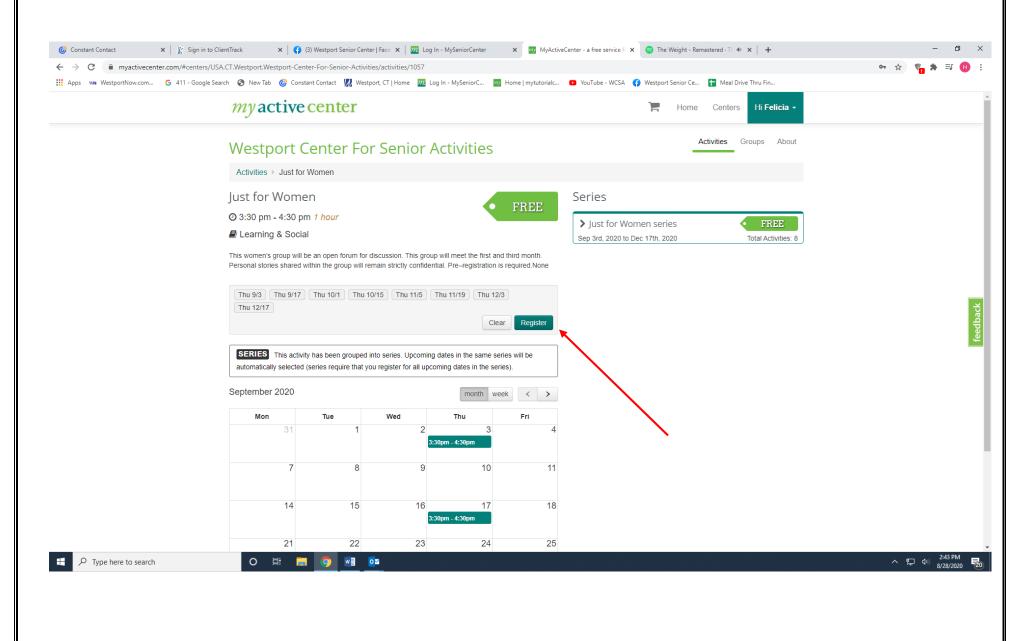
3) Once you find the class or classes you are interested in registering for, you can click on the details button, which will bring you to the class description and the calendar.



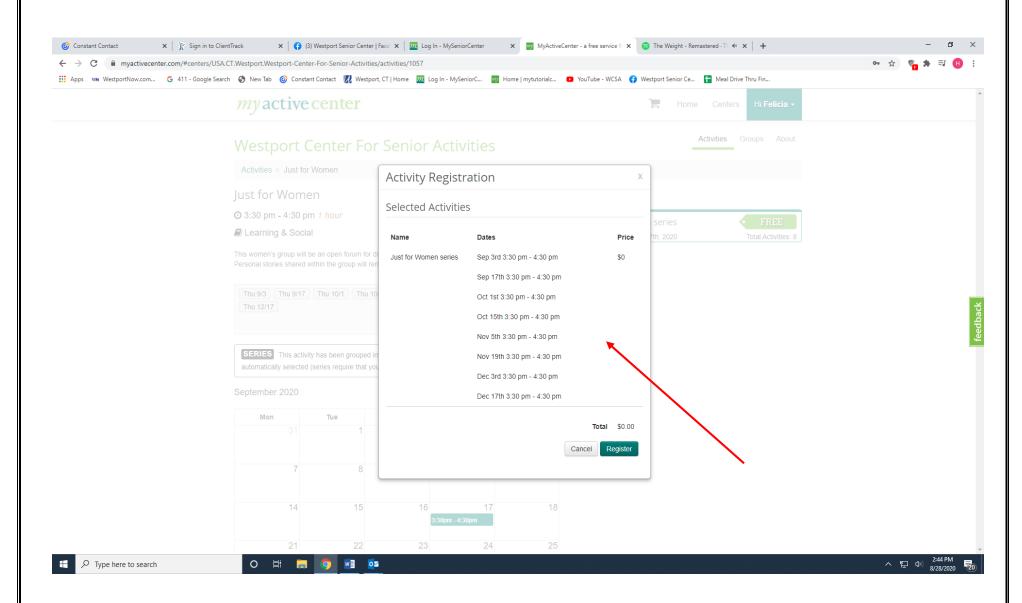
4) In the calendar, you will see the first date of the class you want to register for, with a fee attached. Click on that button. A box will pop up that says, *for example*, "The date you selected is part of a series. If you wish to enroll in all 8 activities from Sep 3<sup>rd</sup>, 2020 to Dec 17<sup>th</sup>, 2020, click Continue." You MUST register for the entire series of classes, so click the Continue button.



5) When you click continue, you will note that a box has popped up with all of the dates of the class you are registering for, with a green register button.

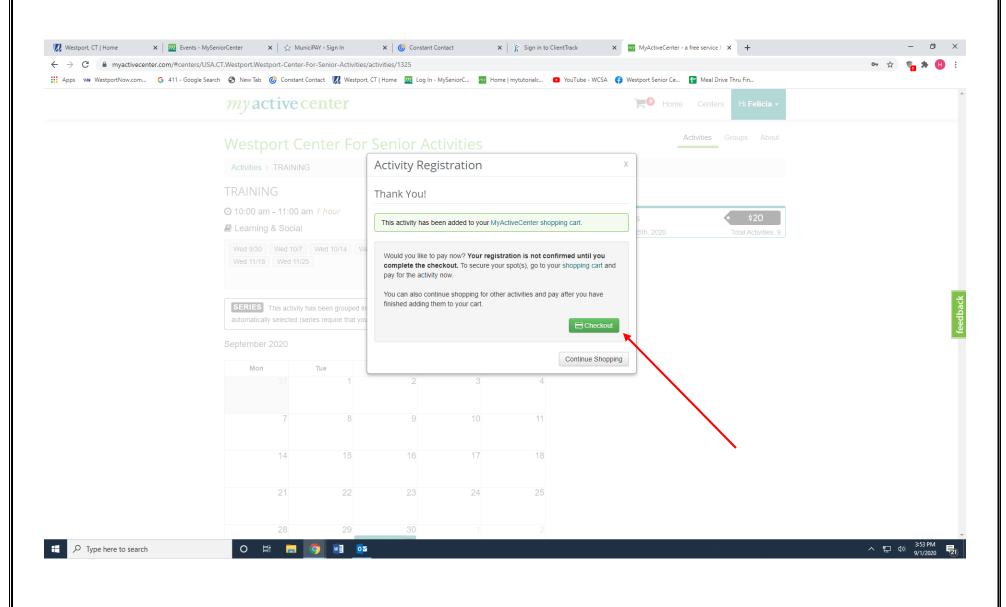


6) Once you click on the register button, a box pops up with all of the dates of the class you are registering for.

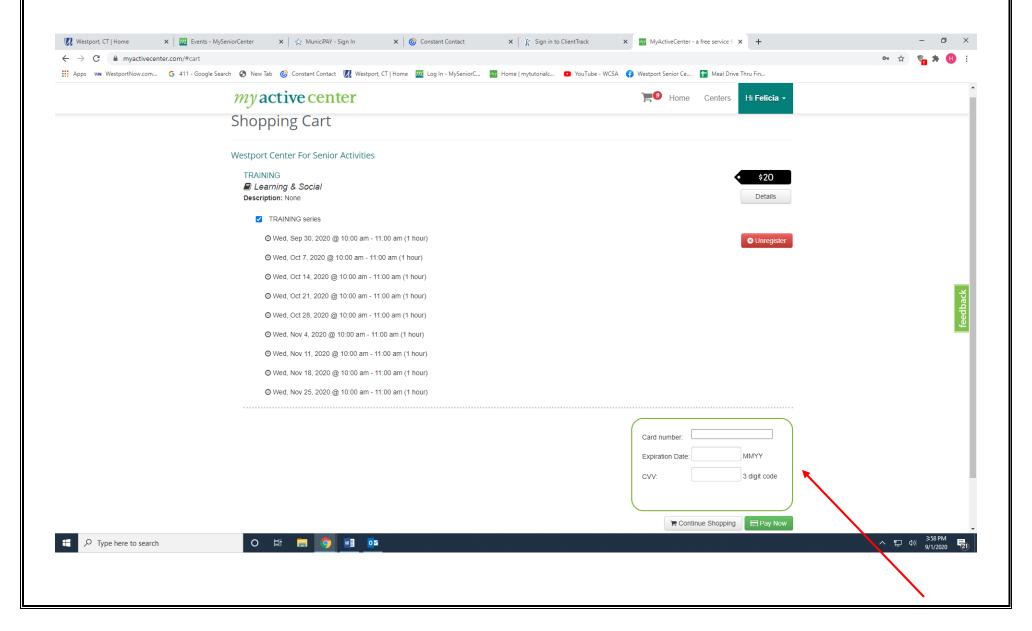


A green register button will appear at the bottom of that box. When you click on the green Register button, you are then directed to another box that pops up.

7) To go to your shopping cart to pay for the class(es) you selected and would like to register for, click on the green Checkout button. If you would like to register for another class, click on the Continue Shopping button, just below the green Checkout button.



8) Once you are in your Shopping Cart, you can pay for the class(es) you registered for. You must enter your credit card information at the bottom of the screen, including credit card number, expiration date and the CVV 3-digit code (or 4-digit code if you are using American Express). Once you are done entering your information, click "Pay Now" and you have just completed the online registration process!



TO WATCH A VIDEO TUTORIAL OF HOW TO SET UP YOUR MYACTIVECENTER ACCOUNT AND HOW TO REGISTER FOR CLASSES ON MYACTIVECENTER, PLEASE CLICK ON THE LINK BELOW.  (If you click on the link and it does not take you to the video directly, copy the link and paste it in your URL browser.)
https://www.mytutorialcenter.com/myactivecenter